

# New Policies

## No shows:

First NO SHOW you will be warned and rescheduled. Second NO SHOW you will be charged \$50 and that will need to be paid before you are to be seen again. On the Third NO SHOW, you will not be rescheduled and will be discharged from Shenandoah Pain and Palliative Care Clinic.

## Late:

If you are more than 5 minutes late for your appointment, we will see you on that day if there is time available or you will be rescheduled to another day. If you are late more than once you will be considered a NO SHOW and will be charged \$50. If you call our office and let us know you will be late we will do our best to see you that day if there is time available.

## Same-Day Cancellations:

If you cancel your appointment on the same day you will be charged a \$25 fee.

## Medications:

All PATIENTS must bring in all medications prescribed by this office or no prescription refills will be sent. -

All medications prescribed by this clinic that are unused must be returned to the clinic for disposal- failure to comply may result in dismissal from pain management

Signature: \_\_\_\_\_ Date: \_\_\_\_\_